

NAS10-99001

JOINT BASE OPERATIONS AND SUPPORT

CONTRACT

ATTACHMENT J-10

DD FORM 254

CONTRACT SECURITY CLASSIFICATION SPECIFICATION

<p>DEPARTMENT OF DEFENSE</p> <p>CONTRACT SECURITY CLASSIFICATION SPECIFICATION</p> <p>(The requirements of the National Industrial Security Program Operating Manual apply to all security aspects of this effort)</p>				<p>1. CLEARANCE AND SAFEGUARDING</p> <p>a. FACILITY CLEARANCE REQUIRED: TOP SECRET</p> <p>b. LEVEL OF SAFEGUARDING REQUIRED: None</p>	
2. THIS SPECIFICATION IS FOR: (X and complete as applicable)			3. THIS SPECIFICATION IS: (X and complete as applicable)		
X	a. PRIME CONTRACT NUMBER NAS10-99001		a. ORIGINAL (Complete date in all cases)		Date (YYMMDD) 980821
	b. SUBCONTRACT NUMBER		X	b. REVISED (Supersedes all previous specs) 5	Revision No. 5 Date (YYMMDD) 030902
c. SOLICITATION OR OTHER NUMBER		DUE DATE (YYMMDD)	c. FINAL (Complete item 5 in all cases)		Date (YYMMDD)
4. IS THIS A FOLLOW-ON CONTRACT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO, If yes, complete the following Classified material received or generated under _____ (Preceding Contract Number) is transferred to this follow-on contract					
5. IS THIS A FINAL DD FORM 254 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO, If yes, complete the following: In response to the contractors request date _____, retention of the identified classified material is authorized for a period of:					
6. CONTRACTOR (Include Commercial and Government Entity Code)					
a. NAME, ADDRESS, AND ZIP Space Gateway Support, LLC 1980 N. Atlantic Ave. Suite 330 Cocoa Beach, FL 32931		b. CAGE CODE 1HEMO	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) Defense Security Service Orlando Industrial Security Field Office Box 931800, 2500 Leahy Ave. Orlando, FL 32893		
7. SUBCONTRACTOR					
a. NAME, ADDRESS, AND ZIP		b. CAGE CODE	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)		
8. ACTUAL PERFORMANCE					
a. LOCATION Facilities located on Kennedy Space Center (KSC), Cape Canaveral Air Station (CCAS) and Patrick Air Force Base (PAFB) FL and World-Wide Landing Sites.		b. CAGE CODE	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) Defense Security Service Orlando Industrial Security Field Office Box 931800, 2500 Leahy Ave. Orlando, FL 32893		
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT Joint-Base Operations Services Contract for Kennedy Space Center, Cape Canaveral AS, Patrick AFB and associated facilities					
10. THIS CONTRACT WILL REQUIRE ACCESS TO		YES	NO	11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:	
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION		X		a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTORS FACILITY OR GOVERNMENT ACTIVITY	X
b. RESTRICTED DATA		X		b. RECEIVE CLASSIFIED DOCUMENTS ONLY	X
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION		X		c. RECEIVE AND GENERATE CLASSIFIED MATERIAL	X
d. FORMERLY RESTRICTED DATA		X		d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE	X
e. INTELLIGENCE INFORMATION				e. PERFORM SERVICES ONLY	X
(1) Sensitive Compartmented Information (SCI)			X	f. HAVE ACCESS TO US CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES	X
(2) Non-SCI		X		g. BE AUTHORIZED TO USE THE SERVICES OF THE DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER	X
f. SPECIAL ACCESS INFORMATION			X	h. REQUIRE A COMSEC ACCOUNT	X
g. NATO INFORMATION			X	i. HAVE TEMPEST REQUIREMENTS	X
h. FOREIGN GOVERNMENT INFORMATION		X		j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS	X
i. LIMITED DISSEMINATION INFORMATION			X	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE	X
j. FOR OFFICIAL USE ONLY INFORMATION		X		l. OTHER (Specify)	
k. OTHER (Specify)				SEE BLOCK 13 REMARKS	

12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public release by appropriate U.S. Government authority. For dissemination except as provided by the contract, classified public releases shall be submitted for approval prior to release.

DIRECT THROUGH (Specify)

John F. Kennedy Space Center
Attn: XA-A
Kennedy Space Center, FL 32899

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)* for review.
*In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. SECURITY GUIDANCE. The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)

- a. Classification guidance will be provided under separate cover.
- b. See attachments.

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to NISPOM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is required.)

YES NO

As a long term visitor to KSC the contractor will comply with all applicable KSC security issuances.

15. INSPECTIONS. ELEMENTS OF THIS CONTRACT ARE OUTSIDE THE INSPECTION RESPONSIBILITY OF THE COGNIZANT SECURITY OFFICE. (If yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if more space is needed.)

YES NO

Inspection of contractor activities are the responsibility of the NASA/KSC Protective Services Office.

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

<p>a. TYPED NAME OF CERTIFYING OFFICIAL Jo Ann Brophy</p>	<p>b. TITLE Industrial Security Officer</p>	<p>c. TELEPHONE (Include Area Code) (321) 867-2453</p>
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d. ADDRESS (Include Zip Code)
NASA/KSC
Attn: TA-G
Kennedy Space Center, FL 32899

17. REQUIRED DISTRIBUTION

- a. CONTRACTOR
- b. SUBCONTRACTOR
- c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
- d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION
- e. ADMINISTRATIVE CONTRACTING OFFICER

e. SIGNATURE


XA-A

THIS SUPPLEMENT IS PART OF DD FORM 254 DATED: Sept 2, 2003
FOR NASA CONTRACT NUMBER: **NAS10-99001**

Block 13 (continued).

Item 10a: All classified items or items designated "Controlled Cryptographic Items" are identified in the "CLASSIFICATION" column. Downgrading/declassification instructions for each classified item are provided.

ELEMENTS OF INFORMATION	CLASSIFICATION	DOWNGRADING/ DECLASSIFICATION	REMARKS
Government furnished cryptographic keying material:	TOP SECRET	OADR	May be designated "NOFORN." Keying material may not be declassified or downgraded without written approval.
Government furnished (1) Cryptographic equipment: KOK-22A/TSEC AN/CYZ-10 KOI-18/TSEC KYK-13/TSEC TSEC/KG-84A STU-III	SECRET UNCLAS-CCI UNCLAS-CCI UNCLAS-CCI UNCLAS-CCI UNCLAS-CCI	OADR N/A N/A N/A N/A N/A	
(2) Other equipment: DES (various)	UNCLAS	N/A	These equipments may use unclassified keying material designated, "CRYPTO."
(3) Components:	UNCLAS-CCI	N/A	
(4) Elements:	UNCLAS-CCI	N/A	
(5) Parts kits: (6) Repair parts:			Contractor will not hold classified parts kits or repair parts.
Technical Documentation: (1) Repair and maintenance manuals:	SECRET	OADR	
(2) Operational instructions:	UNCLAS	N/A	
(3) Doctrine, policy, and guidance:	SECRET	OADR	
Equipment configuration:	UNCLAS	N/A	
Equipment design information:	Contractor is not authorized to design classified equipment or components under the terms of this contract.		
Contractor generated tooling/test equipment:	Contractor is not authorized to generate classified equipments under the terms of this contract.		
Contractor generated reports, correspondence, and technical data:	SECRET	OADR	
Other material (specify below): Local COMSEC Management Software (LCMS)	SECRET	OADR	This item includes software updates as necessary.

i. Items 10b, 10c, and 10d: Access to CNWDI Restricted Data information which is classified and controlled under the Atomic Energy Act of 1954 or Formerly Restricted Data is required. Both Restricted Data and Formerly Restricted Data mandate a final U.S. government security clearance at the appropriate level prior to access.

j. Item 10e2: Non-SCI intelligence information will be protected as prescribed in DCID 1/7, Security Controls on Disseminated Information, the NISPOM, and other provided guidance. The contractor is authorized access to classified Non-SCI intelligence information.

k. Item 10j: For Official Information Only information will be safeguarded in accordance with the Privacy Act Program and Freedom of Information Act.

l. Item 11a: Performance on this contract is restricted to NASA installations, Cape Canaveral Air Force Station (CCAS), Patrick Air Force Base (PAFB), and worldwide landing sites. Contractor is authorized to receive and generate classified material at only these locations. Contractor is authorized to transmit and exchange classified material between the cited installations pursuant to local governing directives. All classified material sent to or from Kennedy Space Center (except DCS items) will be forwarded via the KSC CMCC.

m. Item 11f: Performance on this contract outside the continental United States will be under direct supervision of NASA, John F. Kennedy Space Center.

n. Item 11j: OPSEC guidance will be provided by the Program Manager under separate cover.

o. Item 15: Industrial security inspections of contractor COMSEC activities are under the purview of the NASA KSC Protective Services Office. Defense Security Service (DSS) is relieved of this responsibility.

p. The following classification guides (current and subsequent revisions) are made a part of this contract:

- (1) STS Security Classification Guide
- (2) Space Network Security Classification Guide
- (3) NASA COMSEC Classification Guide

Additional classification guidance will be provided by the NASA KSC Security Classification Officer as necessary.

q. Classified information will not be entered into any ADP system, word processing system or other electrical system until the particular system has been approved by the appropriate Government official as meeting the requisite standards. A letter of such approval must be kept on file.

r. The NASA KSC COMSEC Officer, located in the NASA KSC Protective Services Office, will serve as the Contracting Officer's Technical Representative for all matters pertaining to COMSEC including COMSEC account administration and management, the Data Encryption Standard (DES), and Public Key Cryptography (PKC).

s. The contractor will comply with requirements of the following instructions. Distribution of documents 5 through 8 will be limited to those contractor personnel performing COMSEC responsibilities.

(1) NHB 1600.6, NASA COMSEC Manual.

(2) NHB 1620.3C, NASA Security Handbook.

(3) KHB 1610.1A, KSC Security Handbook.

(4) NSTISSI 4005, Safeguarding Communications Security (COMSEC) Facilities and Materials.

(5) NTISSI 4004, Routine Destruction and Emergency Protection of COMSEC Material.

(6) NTISSI 3013, Operational Security Doctrine for the Secure Telephone Unit III (STU-III) Type 1 Terminal.

(7) NTISSI 3005, Safeguarding and Control of Data Encryption Standard (DES) Equipment and Associated Unclassified Communications Security Aids.

(8) Such other NASA KSC security handbooks, manuals, management instructions, and all other attendant procedures, plans and instructions as may be applicable. Guidance concerning COMSEC applicability of any document may be obtained from the NASA KSC COMSEC Officer.

t. Classified material storage capability under this contract will be provided by NASA.

u. The Facility Security Officer, COMSEC Custodian, and Alternate COMSEC Custodian(s) must hold a final TOP SECRET Government clearance based on a background investigation (BI) current within 5 years.

v. COMSEC work areas must meet requirements of reference (2), paragraph (s), except all areas containing operational keying material marked "CRYPTO" must be designated "LIMITED AREAS" (identical to DOD "CLOSED AREAS") as defined in reference (3), paragraph (s). A list of individuals (Contractor and Government personnel) who access such limited areas will be maintained throughout the contract and be disposed of in accordance with the NASA KSC COMSEC Officer's instructions.

w. A copy of all COMSEC Material Reports (SF 153) received by or originated by the contractor's COMSEC account will be forwarded to the NASA KSC COMSEC Officer.

x. The NASA KSC COMSEC Officer, or his/her designated representative, may conduct periodic audits, full or partial, to ensure compliance with references listed in paragraph (s).

y. All contractor personnel, prior to being granted access to classified COMSEC information and/or material under this contract, must be U. S. citizens granted a final security clearance by the Government. Foreign nationals, immigrant aliens, personnel holding interim SECRET clearances, or personnel holding a contractor granted CONFIDENTIAL clearance are not eligible for access to classified COMSEC information released or generated under this contract.

z. Reproduction of cryptographic keying material is STRICTLY PROHIBITED under this contract, without prior written approval from the KSC COMSEC Officer.

aa. COMSEC keying material and other accountable COMSEC paper material will be destroyed by burning, pulping, pulverizing, or crosscut shredding in accordance with references (1) and (2), paragraph (s). All other accountable COMSEC material will be disposed of in accordance with instructions issued by the NASA KSC COMSEC Officer.

ab. The contractor will not divulge to any individual, company, organization, or other U.S. Government Department or Agency, any information, either classified or unclassified, pertaining to the design or capabilities of COMSEC systems or equipment being developed, produced, or provided as Government furnished equipment under this contract, or previous NASA contracts, without the prior approval of the NASA KSC COMSEC Officer.

ac. The contractor will not release classified COMSEC information to any activity or individual of the contractor's organization not directly engaged in providing services under this contract or to another contractor (including a subcontractor), Government agency, private individual, or organization without written consent of the NASA KSC COMSEC Officer.